

INFORMATION SHEET

– GCE A/AS Level & GCSE Applicants

CAO
www.cao.ie

Completing the GCE A/AS Level and GCSE examinations section of the online application.

IMPORTANT - Applicants presenting GCE A/AS Level & GCSE must read the following carefully and in full.

How do I enter previously taken examinations on the online CAO Application form?

When filling in the details of examinations already completed please note the following:

- A list of **subjects recognised** by higher education institutions is available here:

<http://www.nui.ie/college/entry-requirements.asp>

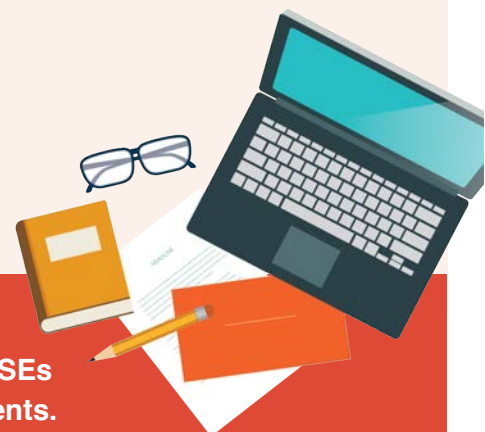
This list is linked to the Subject drop-down menu in the table headed “2006-2022 GCE A/AS and/or GCSE Examination Details”. For an explanation of “*” please see the link above to the NUI list.

The higher education institutions do not take account of the A-level subject ‘**General Studies**’ so you are not required to enter this subject in the table.

At GCSE level, **Double Award Science** should be entered in the table only once. Applicants should include the higher of the two grades they have been awarded.

If you have completed an **EPQ** (Extended Project Qualification) please select AS single award as the level and select EPQ (Extended Project Qualification) as the subject.

If you have completed an examination in a subject that appears on the NUI list above but for which there is no corresponding subject in the drop-down menu, please select **Other**.



Please ensure that you enter the correct year, sitting, level, subject and grade for all of your previously taken examination results including GCSEs as these are required in order to meet course minimum entry requirements.

You may only select a subject once per sitting



What documents do I need to supply?

You **MUST** send **certified photocopies of certificates/statements** of results for examinations (other than summer 2023) to CAO immediately.

A certified photocopy means that you photocopy your certificates/statements and then bring both the originals and the photocopies to an acceptable person or body (School, College, University, Police Station, Admissions Office, Notary) where they will stamp the photocopy as being a true copy of the original.

What happens if I send an incorrect document or forget to send a document?

When we are in receipt of your supporting documents, these will be checked against the information you have provided in your online application. **If documents are not supplied to support your application then the results you have entered will not be considered for assessment purposes.**



How do I inform you about my summer 2023 GCE examinations?

If you are taking summer 2023 GCE examinations please enter the Board and your FULL Examination Centre and Candidate Numbers in the GCE A/AS Level exams to be taken table provided on the CAO application form.



What happens when I get my summer 2023 examination results?

Results in August: we expect to collect the results of summer 2023 'A' and 'AS' level British and Northern Ireland examinations electronically from examining authorities in August. In order to do this, we must have your correct Board and Centre and Candidate Number. When the examination results are released in August we will send you an email with instructions on checking your account for the results of 'GCSE', 'A' and 'AS' examination results on file in CAO. Certified photocopies of any certified examination results not appearing on your account should be posted to CAO without delay.

