

**20/01/2014**

**CAO Press Release**

**Reminder to CAO Applicants to enter course choices**

The Central Applications Office (CAO) encourages all CAO applicants who have yet to enter any course choices to enter their chosen course codes using the 'My Application' facility on the CAO website before 31<sup>st</sup> January at 5:15pm.

To date, a small number of applicants have yet to enter any course choices and the time has now arrived for applicants to start entering and ordering their courses in genuine order of preference on both the Level 8 and Level 7/6 lists.

Speaking about the application process, General Manager of CAO Joe O'Grady commented: "It is extremely important that applicants enter their chosen courses at this stage."

"While we appreciate that applicants do have options to change course choices later on, there are some important restrictions. Applicants in the restricted category or applicants who are considering applying for restricted courses such as Mature Nursing, Medicine or a course that requires an interview or assessment as part of the application process should enter their course choices without delay" he added.

CAO applicants have the option to enter ten choices on the Level 8 list and ten choices on the Level 7/6 list, and CAO advises applicants to complete all ten choices on both lists in order to keep their options open.

Entering courses in genuine order of preference is another extremely important message that CAO would like to communicate with applicants.

"Applicants should not order their course choices based on assumptions about points or examination results, but in their order of preference from one to ten – to do otherwise is a mistake".

CAO also advises applicants who have not yet registered on the system to start their application immediately, and not to leave applications until the last minute.

"Applicants should not put themselves under unnecessary pressure by leaving the completion of their application to the last minute" said Mr O'Grady.

The CAO website contains a number of supports for applicants including a Demo Application facility, FAQs, CAO video guides, and an online version of the CAO Handbook.

Parents and guardians can find more information about the CAO system, and their role in the process, by logging on to [www.cao.ie](http://www.cao.ie) and clicking on the 'Information for Parents' section which contains useful links and a guide for parents and guardians.

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**For more information contact Eileen Keleghan, communications officer, CAO on 091 509800 or email [ekeleghan@cao.ie](mailto:ekeleghan@cao.ie)**