

29/04/2019

CAO Press Release

CAO Late Application facility closing on 1 May at 5:15pm

The CAO deadline for late applications is Wednesday, 1 May at 5:15pm. Potential applicants are advised to register on the system well in advance of this deadline.

Applicants can register by logging on to the CAO website and clicking on 'Apply' before 5:15 pm on 1 May. A copy of the CAO Handbook is available to view online, and applicants can use the online 'Demo Application' to practice with before submitting their own application.

Most applicants will be able to add in or amend their course choices via the Change of Mind facility - which opens on 6 May at noon - however some restrictions apply.

Mature applicants and those wishing to apply for a restricted course may experience restrictions when using the Late Application or Change of Mind facilities - details of such restrictions are available on page 3 of the CAO Handbook and on the CAO website.

The following steps are provided by CAO as a guide for first-time applicants:

Step 1: Read the CAO Handbook then go to www.cao.ie and click on 'Apply'.

Step 2: Carefully enter your personal information in the spaces provided.

Step 3: Select the 'Qualifications and Assessments' section that is relevant to you. You should select every section relevant to you.

Step 4: Enter your payment details.

Step 5: Create a password for your CAO account. You will need this password and your date of birth to log in to your account in future, so keep the details safe.

Step 6: Click on 'Proceed with Application'.

Step 7: Wait for your application to be processed. If successful, your CAO application number and personal information will appear on the screen. You will also receive an email containing your CAO application number and your email verification code.

After this process has been completed, applicants can log in to their CAO account using the 'My Application' facility to provide additional information in support of their application, and to add, remove or re-order course choices using the 'Change of Mind' facility available from 6 May until 1 July at 5:15pm. For more information go to www.cao.ie.

-Ends-

For more information contact Eileen Keleghan, CAO Communications Officer, on 091 509884 or email ekeleghan@cao.ie