

29/09/2023

Dear Guidance Counsellor/Principal,

Following on from last week's email, please see below some additional updates:

**1. Personalised 2024 CAO Handbook**

The personalised version of the CAO Handbook is now available at [www.cao.ie/handbook](http://www.cao.ie/handbook)

A guide to using the personalised handbook is also available at the above link. Users can search for courses and read the handbook instructions, as well as opting to personalise their own handbook and save this handbook to their phone or computer if they wish.

**2. Printable PDFs of 2024 Courses Listings**

For those who wish to print off the 2024 course listings, condensed PDFs (by Level) are also available [www.cao.ie/handbook](http://www.cao.ie/handbook)

**3. 2024 Presentations**

In the Guidance/Schools section of the website, please go to 'Guidance Counsellor Resources' and select the '2024 Downloads' for copies of the 2024 'Applying to CAO Presentation' and the updated presentation for parents. This section also contains 2024 posters, including the recently added 'How to list your course choices' poster which explains order of preference.

**4. Autumn Conference Registration**

Registration for the Autumn Conferences opens next Friday at noon. For more information, visit the following link: [https://www.cao.ie/?page=guidance\\_counsellors&bb=schools](https://www.cao.ie/?page=guidance_counsellors&bb=schools)

**5. Webinar for Parents and Students**

We hope to hold a webinar for parents and students in January (Date TBC). We will be in touch before Christmas with further details.

Kind regards,  
Eileen Keleghan  
Head of Communications